**Quadra Cedar Hill Community Association**

**Annual General Meeting**

**Cedar Hill Rec Centre, Seniors Wing**

**7:00 – 9:00 pm, Tuesday, March 27, 2018**

**MINUTES**

**Welcome and introductions** – Susan Haddon welcomed members of Rainbow Ratepayers’ Association, the president, Larry Bomfield, and Paul Noble, the new area representative who will join the QCHCA board. Susan moved to have Rainbow Ratepayers’ organization join QCHCA, seconded by John. Motion passed.

1. **Approval of agenda** – moved by John and seconded by Shawn. Passed.
2. **Approval of minutes of March 2017** – moved by Jean Hodgson, seconded by Peter Haddon. Passed.
3. **President’s report –** Susan Haddon

2017-18 has been a busy year for your Community Association but we’ve had lots of fun as well, getting to know you, our neighbourhoods and each other in the process. We hope you find us accessible, interested and helpful in working with you to ‘build community’. The Board now has 17 members.

Over the past year, we have:

* Participated in the development application process for over 15 properties, spending time speaking with neighbours, developers, at open houses and with Saanich Planning as needed and then crafting a response to the District on the application.
* Written to and spoken at Council on issues such as a proposal to engage a consultant to help Saanich develop an improved public participation process for strategic and financial planning. We also write and speak to Council as part of the development application process.
* Acted as the community’s representative on:
	+ the Bowker Creek Initiative
	+ UVic’s Community Association Liaison Committee (CALC)
	+ Saanich Community Association Network (SCAN)
	+ Uptown Douglas Corridor plan
	+ Shelbourne Corridor plan
	+ Saanich Active Transportation Plan
	+ Cedar Hill Park Stakeholders Working Group
	+ Tolmie Park plan and opening event
* Co-hosted an all-candidates’ debate for the seat left vacant when Vic Derman died and will be hosting one on October 4th at the Garth Homer Centre for the upcoming municipal elections.
* Donated $500 to the Swan Lake Boardwalk ‘Give a $heet’ campaign and $500 to sponsor Saanich’s first ever Sunday Farmers Market, co-founded by our Vice-President, Shawn Newby.
* Produced and hand delivered two newsletters to close to 7000 households in our area.
* Updated our constitution and bylaws, as required by recent changes to the Societies Act.
* Held a half-day working session to update our strategic plan.
* Hosted two highly successful Music in the Park events.
* Co-sponsored, together with the Friends of Cedar Hill Park, a celebration of the 50th Anniversary of Cedar Hill Park on September 23, together with a Canada 150 celebration.
* Held five general meetings to update the community on items of relevance and to host such speakers as Bob Crosby talking about Earthquake Early Warning, the Ancient Forest Alliance, Nordic pole-walking, and Dr. Trevor Hancock speaking on Healthy Communities.
* Welcomed the Rainbow Ratepayers Association and neighbourhood into the QCHCA

In closing, I’d like to acknowledge the tremendous contributions of all members of the QCHCA Board and all of you who have volunteered your time as newsletter distributors or in other ways to make our community the great place it is in which to live! Thank you.

1. **Treasurer’s report – Art Beck** for year ending December 2017:

Short Term Funds $8,126.

Total receipts 5,592.

Total disbursements  6,740.

Net Reduction for the Year (1,148.)

1. **Membership report** – Noella May:

Membership to date is 126; 115 renewals and 11 new members. Noella is exploring payment with PayPal and Interac, as well as the opportunity to sign up for the president’s email blast from the website. The QCHCA Board approved the creation of an E-mail Contact List in the hopes of reaching out to more residents who do not hold a current membership and to keep people informed of events throughout the year.  This new list captured emails going back to 2012 and has approx. 205 emails listed.

Flowers thanking Rikki for her long service to membership for QCHCA will be delivered to her home.

1. **Jane’s Walk** – Jean Newton. This is a world-wide walk to commemorate Jane Jacobs, community activist and urbanist whose writings championed a fresh, community-based approach to city building. The walk will be held May 5, rain or shine, starting from Cloverdale School at 1.30 pm. It will have 9 – 10 stops describing the history of the area and assessing its walkability. Children and dogs welcome.
2. **Updates:**

**Cedar Hill Rec** – Carole Ireland: the signage at the centre will be changed to include ‘Arts’ as well as recreation. Signage visible from the street is to be updated at all rec. centres. A digital sign is to be placed on CH Road.

Art work from Aberdeen Hospital is on display now.

Paving of the parking lot has been delayed but will take place this month.

Community feedback will be sought over the next few weeks, from the lobby of the recCentre. A consultant has been hired to study programming for all facilities.

The application to the Agricultural Land Commission to expand services in the golf clubhouse was refused.

The past month has been a record for golf club memberships.

**QCHCA CHP Planning Working Group** – Peter Haddon: phase 1 is complete and a report will go to council in April. The final report is due in October and will probably be presented to the new councillors following this year’s elections.

**Music in the Park** – Chris Bartlett: Aug 7 and 14, featuring Rukus and Bobby Dazzler, at Rutledge Park. Volunteers are needed.

**Farmers market** – Shawn Newby: 8 markets, starting Sunday, July 8, 10 – 2 at Braefoot Park. Some new vendors added. Volunteers also needed.

**CALC** – Chris Bartlett: the university is planning new residences to begin building in 2020. They have been engaging the local community for feedback on the plans, including on-line surveys, for both the housing and new bike/pedestrian walkways.

1. **Special resolution to approve updated Constitution and Bylaws –** Susan: thanks to Noella, Pam and Jean for their work on these. Motion to approve, Jean, seconded by Art. Passed.
2. **Election of QCHCA Executive positions** – President, Vice-President, Past-president, Treasurer, Secretary and Membership. Incumbents for the following were willing to stand again:

President, Susan Haddon; Vice-President, Shawn Newby; Treasurer, Art Beck; and Membership, Noella May. (John Schmuck remains as Past President)

Election for secretary followed with nominations from the floor as no-one had been willing to stand to date. Jaclyn Casler was voted in. Jaclyn comes with experience as secretary for the VicWest Community Association. An unfortunate incident during nominations lead to an executive meeting in the days following the AGM, to tighten election procedures.

**Paul Thorkelsson, CAO, Saanich** provided a question and answer opportunity for attendees. This is Paul’s third year with Saanich. Topics discussed included:

* Technological change: a much improved computer system provides opportunities for other changes in ‘systems’/ approaches to municipal business
* A $4 million rebuild of the mechanical system is planned
* Computerization of planning and development system process
* The role of CAs is well-respected by Saanich staff and council
* If residents wish to email, it is best to address to the clerk, all councillors and mayor, as well as the appropriate department.
* The Facilities Master Plan is underway, with an assessment of all major facilities. Public Works and some fire halls head the list of priorities.
* Re. lack of resources/programs for Parents and young children (particularly those less than 18 months) should be addressed. Opportunity with the market analysis for recreation that is planned.
* Demographic information is the basis for all planning
* Housing an on-going, high priority – including secondary suites, garden suites (currently in consultation), sub-division for smaller lots, increased density (‘gentle’ density).

Adjournment of the meeting at 9.00.

**KEY DATES:**

April 7 – 15 Spring newsletter delivered

April 21 – Bowker Creek Clean-up, 9 am – 12 noon

May 22 – QCHCA general meeting, Kathleen Burton, ED, Swan Lake Nature Sanctuary